

Policy No:	DE – 007
Department:	DEVELOPMENT ENGINEERING
Subject:	ROADSIDE MEMORIAL POLICY

A. PURPOSE

This document outlines the policy for the placement and display of memorials on any road allowance within the City of Vaughan for the purpose of commemorating the lives of persons who have died as a result of a motor vehicle related accident.

B. SCOPE

This policy applies to any staff required to provide information to the general public regarding the placement of memorials.

C. GENERAL

The Municipal Act permits municipalities to regulate the use of its highways. This includes permitting any person, subject to conditions, to place, construct, install, maintain and use objects in, on, under or over its highways. The Act provides that the municipality is liable for losses as a result of any such installations. The Ontario Traffic Manual regulates the placing of prescribed and official signs where required by the Highway Traffic Act or Regulations. Such signs may be erected by public authority having jurisdiction over the particular highway. Where a municipal by-law is required, the sign shall not be erected without the authority of such by-law.

D. LOCATIONAL CRITERIA

- Not in sight triangle
- No larger than ½ m² area (2.5 f²)
- Total height no more than 1.0m off the ground (3f)
- Not placed on sidewalks, curbs or centre medians
- At least 1.0m clear of curb and sidewalk and all other street furniture
- No artificial illumination or audio source
- No electrical feed
- Not attached to:
 - any traffic signs
 - fire hydrants
 - street lights
 - transformers
 - utility boxes
 - public fences
 - trees
 - or other street furniture

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E. COMPONENTS OF MEMORIAL

The memorials are to be discreet and shall not pose as a potential distraction to vehicles.

The memorials may include fresh flowers, candles or symbols of faith, or a combination of these items.

The memorial must not be adhered, attached or affixed to municipal infrastructure or fixtures, or in any way damage City property.

F. TIMELINE

Memorials will be allowed to remain for a period of up to 30 days, after which time they must be removed.

G PROCEDURE

The Engineering Services Department will:

- a) provide for recording the memorials as the City is made aware of them;
- b) ensure that memorials are placed for no more than a 30 day period, after which time they must be removed;
- c) ensure that the memorials are discreet and are not a potential distraction to vehicles;
- d) ensure that no damage is done to City property.

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